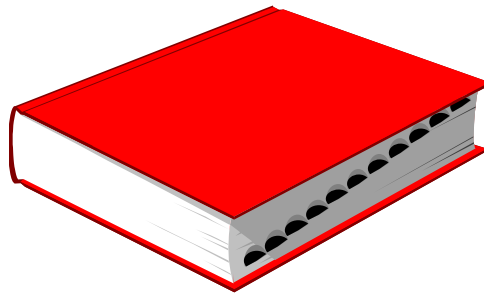


# OUR LADY OF THE ASSUMPTION SCHOOL

## MLA STYLE SHEET



### WORKS CITED

All research papers must include a list of the materials that you used in the course of your research. This list is called the Works Cited page. The form that we use at OLA to do this is based on the MLA Handbook for Writers of Research Papers, 6th ed., by Joseph Gibaldi. It is suggested that you purchase this manual. Recently, many of the online databases have begun to include, at the end of the article, suggestions for properly citing that particular source. If you are using material that gives you this information, you may use that form of citation. If it is not given, you must use MLA style citation.

The Works Cited page comes at the end of your research paper, on a new page. Continue numbering the page as you have your other pages, in the upper right-hand corner. Center the title, Works Cited, one inch from the top of the page. Double space the entire page. List your items alphabetically. Do not number the items. Begin each entry flush with the left margin and indent the second line of any individual entry five spaces. Underline the titles. Examples for you are given on the following pages.

#### **Print Sources:**

##### **4.6.1. A book by a single author:**

Author's name. Title of the book. City: publisher's name,  
copyright date.

Brimner, Larry Dane. Butterflies and Moths. New York: Children's Press, 1999.

Steward, Melissa, ed. Insects. New York: Children's Press, 2000.

**4.6.4. A book by two or more authors:**

Authors' names. Title of the book. City: publisher's name, copyright.

Egins, Suzanne, and Diane Slade. Analysing Casual Conversation. London: Cassell, 1997.

**4.6.8. An article in a reference book:**

**For familiar reference books:**

Author of article. "Title of article." Title of the book. Edition copyright date.

"Ginsburg, Ruth Bader." Who's Who in America. 52nd ed. 1998.

Yoemans, Donald K. "Comets." The World Book Encyclopedia. 1997 ed.

"Montana." The World Book Encyclopedia. 1998 ed.

**For less familiar reference books:**

Author of article. "Title of article." Title of the book." Editor. Edition. (if known) number of volumes. (if known) City: publisher, copyright date.

Le Patourel, John. "Normans and Normandy." Dictionary of the Middle Ages. Ed. Joseph R. Strayer. 13 vols. New York: Scribner's, 1987.

**4.6.20. A pamphlet:**

Title. City: publisher, copyright date.

The Civil War. Washington, D.C.: National Park Service, 1990.

**4.7.5. An article in a newspaper:**

Author of article. "Title of article." Name of newspaper complete date, edition: page numbers.

Greear, Priscilla. "Service Project Recognizes Community's Unsung Volunteers." New York Times 3 Feb. 1999, late ed: A1.

**4.7.6.**

**An article in a magazine:**

Author of article. "Title of article." Name of magazine complete date:  
page numbers.

Alexander, Carolyn. "Ascent to Glory." National Geographic Magazine  
Feb. 2000: 108-139.

Miller, Henry. "Our Planet's Future." Time 26 June 1993: 22.

**Nonprint Sources:**

**4.8.3.**

**A film or videorecording.**

Title. Director's name, the distributor, and the year of release. You  
may include any other information that you deem important (such as  
the name of the writer, performers, producer, etc.) between the title and  
the distributor.

It's a Wonderful Life. Dir. Frank Capra. Perf. James Stewart,  
Donna Reed, Lionel Barrymore, and Thomas Mitchell. RKO, 1946.

For a videocassette, DVD, laser disc, or filmstrip: cite like a film, but  
include the original release date (if relevant) after the director's name, and  
the medium (neither underlined nor enclosed in quotation marks)  
before the name of the distributor.

Babe. Dir. Chris Noonan. 1995. Videocassette. MCA/Universal Home  
Video, 1996.

**4.8.7.**

**An interview that you conducted.**

Name of the person interviewed. Kind of interview (personal interview,  
telephone interview), and the date.

Miller, Thomas S. Personal interview. 14 Sept. 2001.

Mayers, Helen. Telephone interview. 20 May 1999.

**4.9.2.b.**

**Online encyclopedias:**

Author of the article. "Title of the article." Name of the online  
encyclopedia. Publisher. Copyright date. Date of access <URL>.

Paswuiet, Roger. "Owl." Encyclopedia Americana Online. Grolier,  
Inc., 2001. 8 Feb. 2001 <<http://ea.go.grolier.com>>

"Ohio." Microsoft Encarta Encyclopedia. Microsoft Corporation, 1999.

5 September 2000 <<http://encarta.msn.com>>.

**4.9.2c. A professional or personal web site:**

Author's name. Title of complete web site (or, if no title, a description such as home page); date of latest update if given, the name of any institution or organization associated with the site. Date of access <URL>.

**Personal site:**

Smith, Harry. Home page. 20 July 2001 <<http://www.harrysmith.com>>.

**Professional site:**

Matulka, Denise. Children's Literature Navigator. University of Illinois. 20 July 2001 <<http://www.geocities.com/childlitnavigator>>.

Thomas: Legislative Information on the Internet. 22 May 1999. Library of Congress, Washington. 10 June 1999 <<http://thomas.loc.gov>>.

The History Channel Online. 1998. History Channel. 20 July 2000 <<http://historychannel.com/>>.

**4.9.5a. A nonperiodical publication on CD-ROM**

Author's name (if given). "Title of the article" (if relevant). Title of the publication. Name of editor, translator, or compiler (if relevant). Publication medium (CD-ROM, diskette, or magnetic tape). Edition, release, or version (if relevant). Place of publication: name of the publisher, date of publication.

Mammals: a multimedia encyclopedia. CD-ROM. Washington, D.C.: National Geographic Society, 1996.

Jones, Karen. "The Dewey Decimal System." Library Skills. CD-ROM. New York: Wilson Publishing, 1999.

**4.9.7. A work from an online service.**

The Media Center at OLA subscribes to a number of online databases (EBSCO, Elibrary, Gale Junior Reference Collection, Grolier Online, and World Book Online.) The first three databases reprint articles and essays that previously appeared in other reference works. Because of this, you **must** include the information from the original publication in addition to the information about the database in which you actually viewed the article. If you print out the article, it will provide you with all the information you need for your citation.

Author's name (if given). "Title of the article." Name of the periodical in which it originally appeared. Original publication date: pages.

Online database name. Publisher (if known). Date of access <URL>.

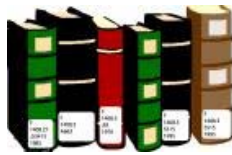
Miller, Susan. "Little Orphan Elephants." Ranger Rick. July 2000: 24. EBSCO Primary Search. 29 Sept. 2000 <<http://ehostweb2.epnet.com>>.

"Georgia." Junior Worldmark Encyclopedia of the States, 2nd ed. UXL, 1999. Gale Junior Reference Collection. 29 Sept. 2000 <<http://www.galenet.com/servlet/JRC>>.

Montanus, Edward. "Legal Issues Regarding Cloning." Science News. 29 Oct. 2000: 209. Student Resource Center. Gale Group. 22 Oct. 2001 <<http://galenet.gale.com>>.

### **Citation for multimedia materials:**

Any multimedia material included in a student project must be cited within the body of the presentation. This includes pictures, charts, graphics, music, etc. taken from the Internet. All works should be cited with the copyright symbol and owner of the copyright, if available. If not, then the URL should be placed beneath the material.



[www.mountsaintvincent.edu/library2/boolean.htm](http://www.mountsaintvincent.edu/library2/boolean.htm)



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